

Trinity United Church Annual Report **2023**



Mission statement

The Mission of Trinity United Church is to be the ears, eyes, feet, hands and heart of Christ in the Harrowsmith-Verona area and in the world

Sunday February 11th, 2024

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TRINITY UNITED CHURCH, VERONA
2023 ANNUAL CONGREGATIONAL MEETING AGENDA
SUNDAY FEBRUARY 11th 2024

1. **Constitution of Meeting:** “In the name of Jesus Christ, the one and only Head of the church, I call to order this meeting of Trinity United Church congregation for all business that shall rightly come before it.”

2. **Opening Prayer:** Rev. Ian Mackay

3. **Membership**

Motion: “That all persons present who are not full members of Trinity United Church be made corresponding members for this meeting.”

Moved by: _____

Seconded by: _____

Carried.

4. **Election of the Chair and Secretary and the Vice-Chair and Vice- Secretary.**

Diane Revill and Ann McDougall were elected at the 2023 ACM as Vice-Chair and Vice-Secretary, respectively. They will now automatically take the position of Chair and Secretary for this meeting and all congregational meetings in 2024. The Chair will also be responsible for setting the agenda for the 2024 Annual Congregational Meeting in February 2025.

Motion: “That the Vice-Chair be _____ and that the Vice-Secretary be _____.”

Moved by: _____

Seconded by: _____

Carried.

5. **Approval of the minutes from the 2022 Annual Congregational Meeting from March 5th, 2023**

Motion: “That the 2022 Annual Congregational Meeting minutes of March 5th 2023 be approved.”

Moved by: _____

Seconded by: _____

Carried.

6. **Approval of the 2023 Annual Congregational Meeting Agenda for February 11th, 2024**

Motion: “That the agenda for the 2023 Annual Congregational Meeting be approved.”

Moved by: _____

Seconded by: _____

Carried.

8. **Business arising from the Minutes**

9. **Correspondence**

10. **Reports for the 2023 year**

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Motion: “That all 2023 reports be accepted as written.”

Moved by: _____

Seconded by: _____

Carried.

10. **Trinity United Church Financial Reports and 2024 Budget**

Motion: “That the financial reports and 2024 budget be approved.”

Moved by: _____

Seconded by: _____

Carried.

12. **Report of the Financial Examiner**

Motion: “That the report from the financial examiner be approved.”

Moved by: _____

Seconded by: _____

Carried.

13. **The Nominations Committee Report**

Motion: "That the nominations committee report be approved."

Moved by: _____

Seconded by: _____

Carried.

14. **New Business**

a.

b.

c.

d.

e.

13. **Adjournment**

Motion: "That the meeting be adjourned at _____ am/pm"

Moved by: _____

Seconded by: _____

Carried.

ANNUAL CONGREGATIONAL MEETING MINUTES

SUNDAY, MARCH 5th, 2023

Present: Tracy Irwin, Linda Brown, Rev. Catherine Oxenford-Grant (Minister), Marilyn Duffe, Dorothy Forbes, Ann McDougall, Rebecca Peters, Muriel York, Millie Cuthill, Bonnie Brown, Diane Revill, Andy Adamson, David Shane, Brenda LaBarr, Stan Stinchcombe, Jane Mackay, Ian Mackay, Hilda Warren, Ardith Wolsey, Jean Pritchard, Carl Pritchard, John McDougall, Ralph McInnis, Margaret Smith.

1. Constitution of the meeting – the meeting was called to order by the Chair, Linda Brown. Ann McDougall volunteered to act as secretary for this meeting.

2. Opening prayer – Rev. Catherine Oxenford-Grant.

3. Membership

Motion: “That all persons present who are not full members of Trinity United Church be made corresponding members for this meeting.”

Moved by: David Shane

Seconded by: Millie Cuthill

Carried.

4. Election of the Chair and Secretary for 2024

Motion: “That the Vice-chair be Diane Revill and that the Vice-Secretary be Ann McDougall.”

Moved by: Andy Adamson

Seconded by: David Shane

Carried.

5. Approval of the minutes from the 2022 Annual Congregational Meeting from March 27th 2022.

Motion: “That the 2021 Annual Congregational Meeting minutes of March 27th 2022 be approved.”

Moved by: Tracy Irwin

Seconded by: Diane Revill

Carried.

6. Approval of the agenda for the 2022 Annual Congregational Meeting for March 5th 2023

Motion: *“That the agenda for the 2022 Annual Congregational Meeting be approved”*

Moved by: Don Coleman

Seconded by: Marilyn Duffe

Carried.

7. There was no business arising from the minutes.

8. Correspondence – Rev. Catherine read her letter confirming her retirement from Pastoral Ministry as of August 1st, 2023. Her last Sunday at Trinity will be June 25th, 2023.

9. Reports for the 2022 year and comments in addition to the submitted reports

As our minister, Catherine thanked in person all those mentioned in her report. Speaking for the Property Committee, Andy Adamson mentioned the sanctuary windows would need painting this year. Ralph McInnis thanked Don Coleman for all his hard work looking after Trinity financial matters.

Motion: *“That all 2022 reports be accepted as written”*

Moved by: Don Coleman

Seconded by: Bonnie Brown

Carried.

10. Trinity United Church Financial Reports and 2023 budget

Motion: *“That the financial reports and 2023 budget be approved”*

Moved by: Don Coleman

Seconded by: Ralph McInnis

Carried.

11. Report of the Financial Examiner

Motion: *“That the report from the financial examiner be approved”*

Moved by: Tracy Irwin

Seconded by: Jane Mackay

Carried.

12. The Nominations Committee Report

Motion: *“That the nominations committee report be approved, with the addition of Marilyn Duffe as a member of Stewards until 2025.” Ann McDougall volunteered to be on the Nominations Committee for 2024.”*

Moved by: Linda Brown

Seconded by: Diane Revill

Carried.

13. New Business:

a) Ian Mackay spoke to the report on The Road Ahead (pg. 31 of ACM Report 2022) He also said how everything would now be different with Catherine's retirement in June. The search for a new minister now involves a mechanism called United Church Hub where everything is done online.

14. Adjournment

Motion: *“That the meeting be adjourned at 12:40 pm”*

Moved by: Millie Cuthill

Seconded by: Marilyn Duffe

Carried.

MINISTER'S REPORT

My dear friends;

Being part of a church is like watching God's miracle unfold over time. It has been one of the greatest privileges of my life to be part of what God is doing in and through Trinity United Church. Without question, every church is a unique work of the Holy Spirit, but I am deeply grateful to have been a part of this one.

Though much has changed over our five years together, our reason for being has not. We exist to be a community of faith inspired by the gospel of Jesus Christ for the glory of God. We want to help as many people as possible meet Jesus and experience life as it was intended to be. We are part of God's unfolding story, in our generation, in our part of the world.

The ongoing ministry in our church is one led by grace, inspired by love and given to generosity. For instance, The Sharing Cupboard led by Sheila Anthony, has been a slow burn that has grown to warm the hearts of many families in our community. Our worship services – led by Sheila Anthony, Rev. Ian Mackay and myself, along with weekday services with Ralph McInnes and music from Stan Stinchcombe and the choir are the touchstone of our ministry at Trinity.

There's a lot of grace contained within the pages of an Annual Report. In this report we recount evidence of God's movement among us, communicate who we are, introduce leaders, provide ministry updates, highlight statistics of loss and joy, offer a financial recap, and share a prayerful focus for Trinity's next season of life and mission. We hope you find it to be life-giving, faith-building and God-exalting. Many thanks to those who are working hard to set up this next chapter of the church's life in faith.

We love because Jesus first loved us. May he be the fire by which Trinity sees a Path Ahead and warms the hearts of all who serve God in all things in the year to come. I invite you to unite and join in a fresh vision for this congregation, this community and for each and every individual within and without.

In one peace,
Rev. Catherine Oxenford-Grant

MINISTER'S REPORT

Little did I think that upon my retirement I would ever be writing a minister's report for another annual congregational meeting! It is hard, if not impossible, to predict what course or direction life's situations can present and set in front of us from year to year. So, here I am, attending to part of the official obligations that our annual meeting requires.

You are already familiar with the circumstances that have shaped the character of our church life especially this past year. Much of it was affected by the retirement of our minister, the Rev'd Catherine Oxenford-Grant who served us thoughtfully and prayerfully over the past years, some of that time under difficult and stressful conditions; extended months of covid isolation and restrictions notwithstanding. We continue to be grateful for the valued work she did for us, marked by the willing care and service, and strength of faith she kindly and graciously offered and shared. We express our gratitude and extend our heartfelt good wishes as she continues attending to and addressing further forms of ongoing ministry.

To date, the workload of providing Sunday worship services on a semi-regular basis has been manageable. Certainly, it is a pleasure to work alongside Sheila in this new arrangement. It requires an extensive amount of work week by week to handle this responsibility in the best ways we can. We hope and trust that these services are reaching out and affectively meeting the needs and well-being of the congregation. We are open to receive your thoughts and comments, always with the care of our church life and work at heart. In this interim time (of in between), we all seek and can be assured of God's own abundant blessings and assurances.

As I look ahead, I am aware that my energy levels are not as highly charged up as they used to be. Heavy desk work is not as sharp and focused as I would like it to be. Yet, for the time being I shall strive to do my part, ever grateful to Sheila for doing her part, and doing it impressively; ever grateful to all our inspiring music makers; to our leaders and members of our boards and committees; to our church school leaders and teachers; to our office manager and custodians; and to you, the whole congregation, for being the people you are, a blessed gift to each other, and an assuring sign of God's goodness and loving kindness at work in the heart and soul of us all.

Respectfully submitted,
Rev. Ian Mackay

SESSION REPORT

The Session's responsibilities include planning and assisting with worship services in conjunction with the Minister, administering the sacraments, communications with the Sunday school teachers, ensuring decorating of the sanctuary, community outreach and visitations.

Members of Session in 2023 were as follows: Diane Revill (*Chair*), Jane MacKay (*Recording Secretary*) Sheila Anthony, Linda Shane, Margaret Smith and Rev. Catherine Oxenford-Grant (*ex-officio*), Rev Ian McKay joined session September.

Rev. Catherine Oxenford-Grant retired June 30th 2023. Sheila Anthony and Rev. Ian Mackay have been conducting worship services two Sundays each per month. Ralph McInnes has also been pulpit supply. Ralph remains committed with his weekly bible group.

A search committee to hire a minister has been established with the following, Sheila Anthony (*Chair*), Don Coleman, Rachael Smith- Tryon and Diane Revill. Sharon MacDonald is our regional rep to guide us in the process.

Christmas in June hampers and the Christmas hamper campaign was organized by Sheila Anthony. Gift cards were given to families as well as other food items. Families were overwhelmed with this community generosity. Linda Brown has been an asset for this outreach project. Sheila Anthony established a sharing cupboard for outreach to anyone who needs food. Thanks to the congregation for their donations.

We greatly appreciate our choir director Stan Stinchcombe for his musical talents and dedication. Also Margaret Smith and Ann McDougall our pianists. The Trinity choir, friends, and the community youth choir presented a Christmas concert December 8th with a full house in attendance.

Thank you to our Sunday school teachers - Tracy Irwin, Carol McInnes, and Rachael Smith-Tryon for their time and talents. The children delighted the congregation with their Christmas pageant.

Thank you Session members for your commitment and valuable guidance for worship services, and ongoing outreach for the members and church community of Trinity United.

Respectfully submitted
Diane Revill, Chairperson

STEWARDS REPORT

The Committee of Stewards oversee the financial obligations of the congregation and its committees. These responsibilities include setting a draft annual budget for the congregation's agreement and overseeing the yearly expenditures. This Committee plays a communication role between the Property Committee, the Session, the Trustees, the Treasurer and the Worship Team. Its membership assists the Treasurer with the counting every Sunday. A designated member countersigns all cheques along with the Treasurer.

The Stewards also monitor the church rentals through regular reports from the Office Administrator, who manages this file. As you will see from the Treasurer's Report, this has been very successful year. We continue as a community outreach to provide free or adjusted rentals to the Girl Guides, the Frontenac Youth Choir, the Frontenac Women's Chorus and the EarlyON Playgroup.

In this past year, the Committee has approved the Property Committee's projects which are listed in their report.

In this year, we also approved:

- Wake-up Breakfasts for January 2024
- Signing of snow plowing and removal contracts for 2024
- The purchase of new letters for the highway sign
- Support for two students at Prince Charles PS to attend Camp Quin Mo Lac.
- Support for the Trustees decision to reinvest one of our reserves to improve the interest rate (see Treasurer's Report).
- A draft recommendation for the 2024 Committee to consider for our activities over the next three years
-

We continue to be wonderfully served by Don Coleman as our Treasurer as well as the valued service of Joyce and Doug Casement, Rebecca Peters and the Property Committee.

As of this ACM, Linda Brown, John McDougall and Jon Miller will have completed their terms on Stewards. We have enjoyed your contribution to the church over these challenging years. Thank you.

Respectfully submitted by

Linda Brown, Don Coleman, Marilyn Duffe, Dorothy Forbes, Ian Mackay, John McDougall, Jon Miller

PROPERTY COMMITTEE REPORT

The property committee has met formally once this year. The members for this year were Bonnie Brown, Don Coleman, Millie Cuthill, Dianne Revill, Rob Tapscott, Shawn Tyron, Andy Adamson (*chair*).

The property committee is responsible for the maintenance and upkeep of the church buildings. Suggestions for improvements and changes are received from staff and members of the congregation. Any problems that are beyond the skills of the committee are contracted out to local businesses. The property committee does not have a budget and refers any major expenses to the Board of Stewards.

This year a list of local businesses was approved so that in an emergency, staff or members of the congregation know who to call. This list is posted in the kitchen, church office and the board room.

It should be noted that our custodians (Joyce and Doug Casement) are very vigilant and can be counted on to report any concerns. Many times they are able to solve problems before an outside business needs to be contacted.

This year besides the regular maintenance on the furnaces, our major expense was to scrape and paint the exterior trim of the sanctuary windows. Some of the soffit and the exterior doors were also painted. A special thank you is extended to David Shane who repaired the garbage bin at the back of the church property.

This year the property committee will be meeting in March to discuss;

- The crumbling brickwork on the bell tower
- Installing risers to the septic tank
- Installing brass kick plates to the sanctuary doors

Submitted by;
Andy Adamson

UNITED CHURCH WOMEN REPORT

There were no UCW meetings this year in Trinity United Church. The UCW Blessing Box project is still ongoing in the Sanctuary for camp Quin Mo Lac. Thank you to everyone who has supported this project. It is much appreciated.

One person attended the camp Quin Mo Lac UCW Women's Retreat in September.

UCW provided a cake for Rev. Catherine's retirement.

Our dues are paid up for the 2024 year.

Submitted by
Darlene Nicol

SUNDAY SCHOOL REPORT

We have 3 teachers and around 10 children.

The children did the Christmas Story for their Christmas Concert.

Submitted by
Tracy Irwin, Carol McInnes, Rachael Smith-Tryon

CARD CONVENOR REPORT

During the past year a total of 53 cards have been sent out on behalf of Trinity United Church.

Birthday Cards	21
Get Well Cards	5
Sympathy Card	5
Thinking of You	8
Thank You	14

I would like to take this opportunity to thank all of the individuals who have informed me of someone in need of a card. Please continue to send names.

I can be reached at 613 384-4415 or email at diane.revill@gmail.com.

Respectfully Submitted
Diane Revill

MINISTRY & PERSONNEL COMMITTEE REPORT

The M & P Committee provides a consultative and supportive agency for the staff of the Pastoral Charge and for members of the congregation. The committee does not have decision-making authority on spiritual and financial matters; rather, it makes recommendations to Session and Stewards on issues concerning our staff.

The year 2023 has been sad and challenging: we bade goodbye to Catherine and wished her well in her retirement; we rose to the challenges of adjusting to, and keeping at bay, that covid sleuth; we ramped up our outreach activities, including a sharing cupboard, courtesy of Sheila; and we have managed to cope with the financial pressures that seem to plague all small churches.

- We have been blessed with the wisdom and commitment of our Ministry team of Ian and Sheila
- Don's budgeting and IT expertise keep us in line and our services on the website
- We rely on the custodial staff's attention to safety and cleanliness
- Stan motivates the choir and treats us to classical music every Sunday. He also organized a delightful Christmas choir concert, which included the new Frontenac Youth Choir
- Rebecca keeps up with the administrative paperwork and demonstrates her creative talents in producing beautiful weekly bulletins
- We are lucky to have Noreen's creative talents in her weekly attention to church
- décor Linda has faithfully attended to the needs of the youth choir every week.
- And many other behind-the scene activities that members and volunteers do to keep things running smoothly for the benefit of all

The major project of the committee this year has been to review staff job descriptions with a view to update and amend as necessary. We hope to finish in the next month.

Respectfully submitted by
Margaret Smith, David Shane and Andy Adamson

FUNERALS, WEDDINGS, & BAPTISMS REPORT

A Celebration of Life for Ruth Brown was held on Saturday, April 15th.

We committed the ashes of Bill Irwin to the Earth on Saturday, April 22nd. We were at Bill's beloved farm with his widow Tracy, his sons Ryan and Blair with other family and friends present.

We said goodbye to Karen Webb on Thursday, September 7th and her funeral was held a week later on Thursday, September 14th.

We will remember them.

Prayerfully submitted,
Rev. Catherine Oxenford-Grant

FUNERAL RECEPTION COMMITTEE REPORT

It was decided as a committee that we will no longer provide/make the food for funeral receptions. This decision was based on a few factors:

- a) covid health and safety protocols
- b) and the uncertainty of how many people would be in attendance to the funeral reception.

It was decided that the food be arranged directly from the family through their preferred catering service. The funeral reception committee will still provide the setting up of the hall, the serving of the food, the making of the coffee and tea, and the clean up of the hall and kitchen for all the families we serve.

We had 1 funeral reception in September for Karen Webb.

Submitted by
Bonnie Brown and committee

MUSIC DIRECTOR REPORT

The Trinity choir is a very dedicated ensemble, and I am very grateful for their generosity with their time and their love of singing. This year's group included,

Sopranos: Ann McDougall, Muriel York, Diane Revill, Sharon Sole, Jocelyn Tryon and Rebecca Peters

Altos: Millie Cuthill and Jane Mackay

Tenors: John McDougall, Margaret Smith, Nancy Moore Carr, Don Coleman and Sheila Anthony

Bases: Ralph McInnes and Joe Buckley

Music Librarian: Muriel York

Special thanks to Marg Smith for playing the piano so beautifully for our Sunday services.

Our Christmas Concert in 2023 was an enjoyable collaboration. Our regular choir members were joined by community members Adele Hamelin, Cheryl Silver, Nancy Davey, Christopher Hall, and Harley Smith. We were also joined by the Frontenac Youth Choir, under the direction of Kim Duca and they did an excellent job. Marg Smith, Ann McDougall and John McDougall took part both conducting and accompanying the choir for this concert. Also, Anne Archer and Debbie Twiddy joined us on flutes this year in both the choral music and the pre concert music.

Great job everyone. Thank you

Submitted by
Stan Stinchcombe, Organist/Choir Director



EASTERN ONTARIO OUTOUAIS REGION 12

Winter Meeting March 4, 2023

- Theme: “Building a Strong Community” – How do we welcome new people?
- Led by Regional President Susan Hutton
- New Pastoral Minister was introduced Rev. Eric Hebert-Daly
- Also new bilingual simultaneous translation was available
- Rev. Dr. Kim Heath from Wall Street United Church, Brockville spoke on “Aware, Repair, Renew” – making meaningful connections; our faith going deeper than talking about the weather!
- Must recognize that everyone is not like us; Diversity is challenging and we must open ourselves to change with courage and humility
- Rev. Dr. Frank Emanuel spoke of the stranger as the friend we don’t know yet; we tell stories then we walk away – the opportunity to be present to a world still stumbling out of the isolation of CoVid19
- Even within the United Church is it safe to have a different viewpoint?
- What are our shared needs and goals?
- As we speak about our faith sharing story is sometimes the easiest – testimony of all kinds gives permission for others to share and identity – “Use Your Words”

Spring Meeting – May 26 & 27, 2023

- Theme “Courageous Communities”
- Worship was bilingual with simultaneous translation
- Address from United Church General Secretary Right Rev. Michael Blair who spoke using Isaiah 58: 10-12 “The Restoration of Foundation”
- Focus on dignity of every person; breaching the gap between humanity and creation; admission of brokenness and asking for strength to heal knowing there is no quick fix to building back that which has been broken
- We are called to be God’s presence in the world – congregations have to be IN the world and unapologetically Christian!!
- We must be clear about where we stand and what we have to offer
- Planning aka The Road Ahead is an act of hope.
- Open our imaginations to what is possible

Respectfully submitted by

Rev. Catherine Oxenford-Grant (*Minister*) and

Darlene Nicol (*Lay Representative for Trinity United Church*)

TRINITY SHARING CUPBOARD REPORT

The Sharing Cupboard was established in January 2023 to address the on-going need to provide non-perishable food items to local families. Over the year, perishables were added as a regular client base became clear. Every two weeks, Wednesday afternoons from 2pm to 4pm, the Cupboard was visited by many local families. Many of the contents of the Cupboard were used in our Christmas Hampers, so the Cupboard will re-open on Wednesday February 7th. We thank the congregation for their continued support of this vital outreach. Together, we make a difference!

Submitted by:
Sheila Anthony

CHRISTMAS FOOD HAMPERS- DECEMBER 2023

In mid-December, we provided 25 hampers to local families, consisting of a gift card from Foodland, some perishables provided by Verona Foodland, plus a variety of non-perishable items from the Sharing Cupboard. We also received some hams donated through Food Less Travelled. We thank Verona Foodland, the Milk Marketing Board, our community partners from South Frontenac Community Services, and of course our remarkable congregation for their assistance in providing this important outreach.

Submitted by:
Sheila Anthony

HARROWSMITH-VERONA PASTORAL CHARGE WEB SITE

www.h-vpastoralcharge.org



Our web site provides a worldwide outreach for our pastoral charge and has been accessed over 2,000 times last year by members of our congregation and people around the world. People from 111 different countries, including Canada have accessed our web site.

Services are recorded on Youtube and links to these services have been placed on the website.

A copy of all our newsletters have been placed on the website.

The minutes from the meetings of the various church governance committees and boards have been placed on the web site.

An activity calendar is included. This calendar shows all the activities happening in all the church facilities.

You are invited to participate in our ministry on the web by submitting articles and pictures of our church activities to our web master - Don Coleman (email: don@donaldcoleman.com).

Tell your friends to check us out at www.h-vpastoralcharge.org.

ADMINISTRATIVE FINANCIAL REPORT

INCOME

Balance Froward From Previous Year	-1,052.01
Transferred From Trinity Operating Budget	53,000.00
Donations Received	1,700.00
HST Rebate	522.08
TOTAL INCOME	<u>54,170.07</u>

EXPENSES

HST paid on purchases	729.03
Minister Search Committee	96.80
Minister's Compensation	
Net Salary & Benefits	24,073.13
Continuing Education	600.00
Service Charge	185.60
Basic Telephone	200.00
Travel Allowance	379.50
TOTAL Minister's Compensation	<u>25,438.23</u>
Pastoral charge misc. exp	
Pulpit Supply Ministers	10,030.50
UCC Assessment	3,821.00
TOTAL Pastoral charge misc. exp	<u>13,851.50</u>
Office Expenses	
Printing Expenses	2,142.62
Postage for office use.	445.00
Admin. Assistant Salary	8,655.83
Office Supplies	476.19
Office Telephone Expense	1,258.80
TOTAL Office Expenses	<u>12,978.44</u>
Treasurer	
Treasurer Postage Expenses	0.00
Treasurer's Salary	500.00
TOTAL Treasurer	<u>500.00</u>
Web Page Administration	560.28
TOTAL EXPENSES	<u>54,154.28</u>

Income-Expenses	15.79
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2024 ADMINISTRATIVE BUDGET

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 BUDGET
Expenses				
Salary & Benefits	\$35,407.15	\$37,000.00	\$24,073.13	\$20,000.00
CONTINUING EDUCATION	\$659.69	\$771.50	\$600.00	\$0.00
TRAV. ALLOW	\$234.52	\$500.00	\$379.50	\$0.00
BASIC TELEPHONE	\$300.00	\$300.00	\$200.00	\$0.00
SERVICE CHARGE	\$312.19	\$325.00	\$185.60	\$0.00
Total Minister	\$36,913.55	\$38,896.50	\$25,438.23	\$20,000.00
Minister Search Committee	\$0.00	\$0.00	\$96.80	\$500.00
EDUC. MATERIAL	\$0.00	\$100.00	\$0.00	\$100.00
BULLETINS	\$0.00	\$0.00	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$100.00	\$0.00	\$100.00
HST PAID	\$1,069.43	\$700.00	\$729.03	\$700.00
National Assessment	\$3,178.00	\$3,821.00	\$3,821.00	\$3,728.00
SUPPLY MIN.	\$5,974.00	\$6,500.00	\$10,030.50	\$20,000.00
Total Miscellaneous	\$10,221.43	\$11,221.00	\$14,677.33	\$24,628.00
PETTY CASH	\$0.00	\$100.00	\$0.00	\$100.00
REPAIRS	\$0.00	\$100.00	\$0.00	\$100.00
PRINTING EXPENSES	\$4,645.12	\$2,000.00	\$2,142.62	\$2,200.00
POSTAGE	\$623.00	\$1,000.00	\$445.00	\$600.00
Administrative Assistant	\$9,312.46	\$9,500.00	\$8,655.83	\$10,000.00
OFFICE SUPPLY	\$449.25	\$500.00	\$476.19	\$500.00
Office Telephone and Internet	\$1,230.80	\$1,300.00	\$1,258.80	\$1,300.00
Total Office	\$16,260.63	\$14,500.00	\$12,978.44	\$14,800.00
TREASURER	\$500.00	\$500.00	\$500.00	\$500.00
BANK CHARGES	\$0.00	\$0.00	\$0.00	\$0.00
POSTAGE	\$0.00	\$89.00	\$0.00	\$89.00
Total Treasurer	\$500.00	\$589.00	\$500.00	\$589.00
Web Page Administration	\$555.82	\$550.00	\$560.28	\$550.00
BUDGET EXPENSE TOTALS	\$64,451.43	\$65,756.50	\$54,154.28	\$60,567.00
Revenues				
SURPLUS FROM PREV. YEAR	\$0.00	\$0.00	\$0.00	\$15.79
OTHER INCOME	\$2,600.00	\$1,000.00	\$1,700.00	\$1,000.00
HST REBATE	\$951.69	\$855.54	\$522.08	\$583.22
Transfer From Operating Budget	\$60,000.00	\$63,900.96	\$53,000.00	\$58,571.63
BUDGET REVENUE TOTALS	\$63,551.69	\$65,756.50	\$55,222.08	\$60,170.64
Monthly Allocation - Trinity		\$5,325.08		\$4,880.97
2024 Mission & Service Target	\$10,000.00			

FINANCIAL REPORTS

LOCAL EXPENSES

INCOME

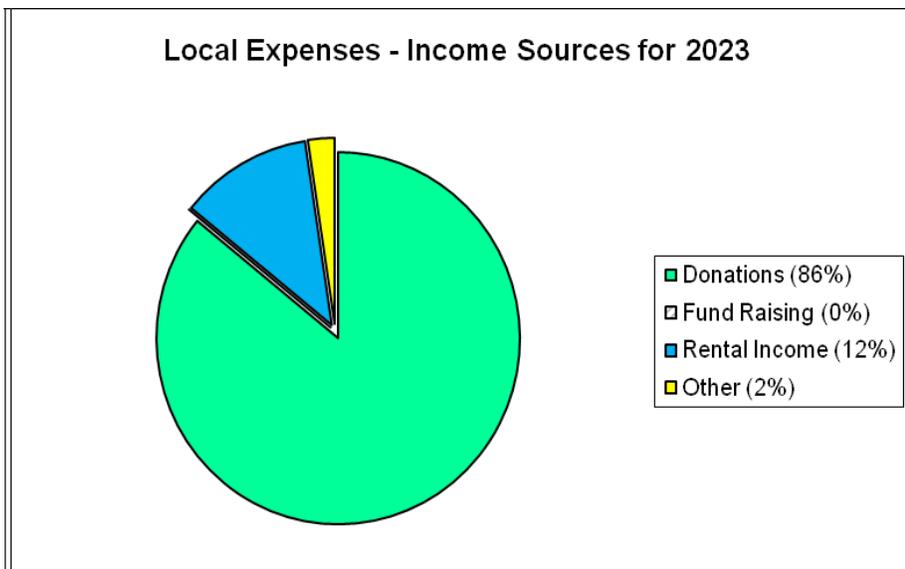
Balance Forward from 2022	7,022.93
Identified Receiptable Donations	69,139.76
Exchange on U.S. Currency	29.27
HST Rebate	1,847.16
Broadview Subscriptions	25.00
C.E. Hall Rental	9,423.60
TOTAL INCOME	87,487.72

EXPENSES

Advertising	101.38
Transfer to Pastoral Charge Ac	53,000.00
Bank Charges	57.00
Caretaker	5,060.00
Cleaning Supplies	1,093.35
Collection Envelopes	255.69
Fellowship	138.22
Fire Insurance	5,729.94
Gifts & Presentations	850.00
HST Paid	2,128.56
Heating (Propane & Oil)	6,542.64
Electricity	3,153.30
Maintenance	1,199.84
Broadview Magazine	176.99
Office Supplies	45.26
Organist	10,443.18
PAR fees	90.00
Piano Tuning	150.00
Postage	89.00
Snow Removal	1,320.00
Sunday School Supplies	576.96
Telephone	79.27
Treasurer	2,000.00
Water Heater	112.09
Workshops	384.05
Worship Supplies	256.20
TOTAL EXPENSES	95,032.92

Annual Givings	No. of Contributors	Amount Given
\$1,000+	23	53,772.00
\$750->999	6	5,630.40
\$500->749	5	2,862.00
\$250->499	11	4,739.06
\$100->250	8	1,590.30
\$0->100	14	546.00
Totals	67	69,139.76
Number of Supporting Families	45	
Amount Given By Supporting Families		\$67,003.46
Average Givings per Supporting Family		\$1,488.97

INCOME-EXPENSES	-7,545.20
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FINANCIAL REPORTS

MISSION & SERVICE

INCOME

Identified Receiptable Donations	9,094.85
Loose Offering	568.50
TOTAL INCOME	9,663.35

EXPENSES

Submitted to United Church of C	9,663.35
TOTAL EXPENSES	9,663.35

INCOME-EXPENSES	0.00
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Number of Contributors - **33**
 Average Annual Contribution - **\$336.85**

BUILDING FUND

INCOME

Balance Forward from 2022	8,336.28
Identified Receiptable Donations	2,784.00
Transfer From Trust Account	5,000.00
TOTAL INCOME	16,120.28

EXPENSES

Electrical	2,144.44
Exterior Painting	4,800.00
HST Paid	1,354.81
Remove Chimney	1,600.00
Water Pump	1,877.16
TOTAL EXPENSES	11,776.41

INCOME-EXPENSES	4,343.87
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QUIN-MO-LAC CAMPING

INCOME

Balance Forward From 2022	1,226.53
Identified Receiptable Donations	100.00
TOTAL INCOME	1,326.53

EXPENSES

United Church Camp Registration	1,834.99
TOTAL EXPENSES	1,834.99

INCOME-EXPENSES	-508.46
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CHOIR

INCOME

Balance Forward from 2022	228.16
Identified Receiptable Donations	200.00
TOTAL INCOME	428.16

EXPENSES

Choir Concert Soloist	200.00
TOTAL EXPENSES	200.00

INCOME-EXPENSES	228.16
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LOCAL OUTREACH

INCOME

Balance Forward from 2022	1,487.93
Identified Receiptable Donations	3,845.00
Chili Lunch	340.00
Choir Concert	150.00
Winter Breakfasts	1,846.88
Loose Offering	568.50
TOTAL INCOME	8,238.31

EXPENSES

Christmas Hampers	3,441.83
Emergency Assistance	500.00
Food Sharing Cupboard	221.01
TOTAL EXPENSES	4,162.84

INCOME-EXPENSES	4,075.47
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FINANCIAL REPORTS

MEMORIAL FUND

INCOME

Balance Forward From 2021	7,377.44
Identified Receiptable Donations	300.00
TOTAL INCOME	<u><u>7,677.44</u></u>

EXPENSES

HST Paid	3.73
Hymn Book Purchase	28.69
TOTAL EXPENSES	<u><u>32.42</u></u>

INCOME-EXPENSES	7,645.02
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KITCHEN FUND

INCOME

Balance Forward From 2022	3,277.16
Funeral Reception	350.00
TOTAL INCOME	<u><u>3,627.16</u></u>

EXPENSES

HST Paid	37.67
Kitchen Supplies	307.67
TOTAL EXPENSES	<u><u>345.34</u></u>

INCOME-EXPENSES	3,281.82
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TRUST FUNDS

E-L Consolidated/I.A. Financial Group

Fund Value as of December 31, 2022	38,175.92
Fund Value as of December 31, 2023	39,783.16
Fund Gain	<u><u>1,607.24</u></u>

Kawartha Trust

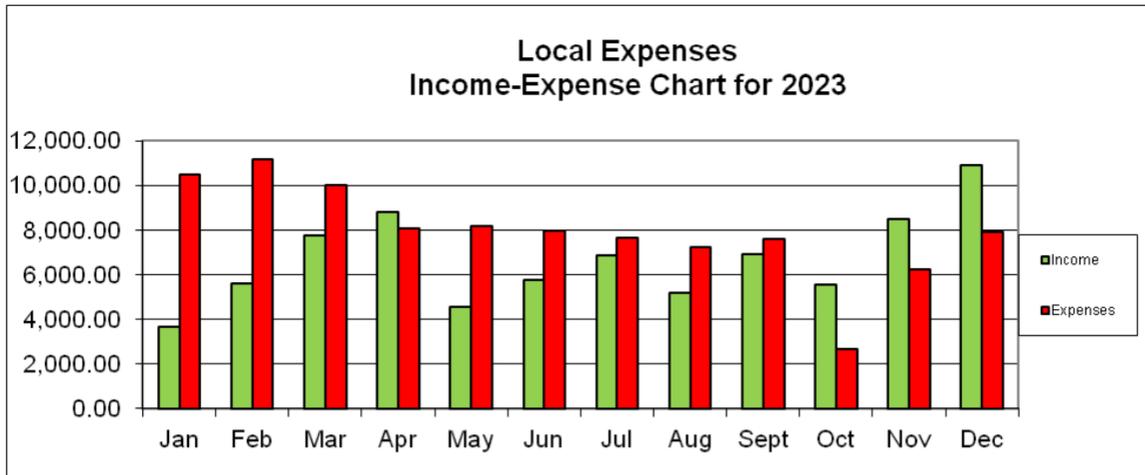
Balance as of December 31, 2022	132,710.13
Transferred to Building Fund	-5,000.00
Interest Earned in 2023	687.86
Balance as of December 31, 2023	<u><u>128,397.99</u></u>

Identified Receiptable Donations (Envelopes)	85,463.51
Unidentified Donations (Loose Offering, etc.)	1,137.00
Total Donations Received	<u><u>86,600.51</u></u>

BANK BALANCE

Bank Balance as of December 31, 2023 -
\$11,520.68

FINANCIAL REPORTS



TRINITY UNITED CHURCH BUDGET 2024

	2023 Budget	2023 Actual	2024 Budget
Allocation (Transfer to Pastoral Charge)	60,000.00	53,000.00	58,571.63
Anniversary Speaker	250.00	0.00	250.00
Bank Charges	50.00	57.00	50.00
Broadview Magazine	200.00	176.99	200.00
Caretaker	5,000.00	5,080.00	5,200.00
Cleaning Supplies	900.00	1,093.38	1,000.00
Collection Envelopes	200.00	255.89	200.00
Fellowship	130.00	138.22	200.00
Fire Insurance	5,500.00	5,729.84	5,800.00
Flowers & Decorations	150.00	0.00	150.00
Harmonized Sales Tax	1,500.00	2,128.58	2,000.00
Heating (Propane)	5,000.00	6,542.84	6,500.00
Maintenance	1,500.00	1,199.84	1,500.00
Music	350.00	200.00	350.00
Office Supplies (Postage)	89.00	134.28	89.00
Electricity	2,000.00	3,153.20	2,500.00
Organist & Choir Director	11,000.00	10,443.18	11,000.00
Piano Tuning	350.00	150.00	350.00
Session (Cards and Postage)	200.00	89.00	200.00
Snow Removal	1,500.00	1,320.00	1,500.00
Sunday School Supplies	300.00	576.98	300.00
Telephone	75.00	79.27	80.00
Treasurer	2,000.00	2,000.00	2,000.00
Workshops	300.00	364.08	300.00
Miscellaneous	500.00	1,320.95	500.00
Totals	99,044.00	95,233.52	100,790.63

NOMINATIONS COMMITTEE REPORT ANNUAL CONGREGATIONAL MEETING 2023 FEBRUARY

11th, 2024

Note: All terms are for two years, renewable once.

Session (Elders) Retiring at the ACM in February of

Sheila Anthony (LLWL)	2025 (2)
Jane Mackay	2026 (2)
Diane Revill	2025 (2)
Marg Smith	2026 (2)
John McDougall	2026 (1)

Session Sub Committees

- Worship Committee: Sheila Anthony, Rev. Ian Mackay
- Altar Convenor: Noreen Peters, Eve Buckley
- Conveners for Lay Readers, Mission & Service Readers, Greeters and Bell Ringers

Committee of Stewards

Don Coleman (Treasurer)	
Forbes, Dorothy	2025 (2)
Rev. Ian Mackay	2025 (2)
Marilyn Duffe	2026 (2)
Terry Morey	2026 (1)
Julia Goodfellow	2026 (1)
David Shane (hopefully)	2026 (1)

Stewards Sub Committee

Water Monitor: Nancy Moore-Carr

Ministry and Personnel Committee

Andy Adamson	2026 (2)
Rachael Smith-Tryon	2026 (1)
Marg Smith	2025 (2)

Board of Trustees: John McDougall, Ralph McInnes, Nancy Moore-Carr, Rev. Ian MacKay, Don Coleman

Property Committee: Andy Adamson, Bonnie Brown, Diane Revill, Rob Tapscott, Shawn Tryon

Christian Education: Tracy Irwin, Carol McInnes, Rachael Smith-Tryon

Funeral Convenors: Bonnie Brown, Rebecca Peters, Darlene Nicol, Sharon Sole

Congregational Treasurer: Don Coleman

United Church Women: Darlene Nicol

Community Hampers: Sheila Anthony & Linda Brown

Card Convenor: Diane Revill

Region 12 Representative: Darlene Nicol, Linda Brown

Archivists: John McDougall, Rebecca Peters

Nominations Committee for 2024

Session: _____

Stewards: _____

Congregation: _____

Financial Examiner (2024): Nancy Moore-Carr

Trinity Congregational Meetings in 2024

Chair: Diane Revill

Secretary: Ann McDougall

Vice-Chair: _____ Vice-Secretary: _____

(The Vice-Chair and the Vice-Secretary will move to the Chair and Secretary for the 2024 ACM held in Feb. 2025)

Respectfully submitted by the Nominations Committee:

Linda Brown (*Stewards*), Ann McDougall (*Congregation*) and Diane Revill (*Session*)

THE ROAD AHEAD REPORT

Following 3 congregational meetings in 2022, we met again as a congregation on May 7, 2023

a. To confirm the Memorandum of Understanding between Sheila Anthony (*Licensed Lay Worship Leader*) and Ian Mackay (*Retired Voluntary Minister*) and Trinity United Church

and

b. To confirm the proposed role expectations for a new half-time minister, covering the Principal areas of Worship, Pastoral and Spiritual Care, Leadership and Administration and Community Outreach and Social Justice.

The Memorandum of Understanding initially took effect from July 1st to December 31st, 2023 and was subsequently renewed on October 30th, 2023.

The signed Letter of Agreement and the New Minister's Priorities are attached to this report.

This fall, we posted our information for a potential new minister on the United Church of Canada Community of Faith Contact Page on 'ChurchHub' (churchhub.ca). This unique website is a place where ministry personnel can search for a new call and Communities of Faith can access their personal profile as they search for a new minister. Our posting includes the proposed new Minister's role, a description of our community and three years of budget information for candidates to peruse. All transactions between the United Church and our congregation are automatically posted here as the year proceeds.

This Committee will now leave the next steps to our Search Committee including contact with the Eastern Ontario Outaouais Region 12 and its Regional Charge Minister, Rev. Whit Strong.

It is impossible for us as a congregation to express how much we appreciate the support and dedication to our church by Sheila Anthony and Ian Mackay's agreement, as we search for a new minister. We are truly blessed.

This arrangement, however, is not sustainable and a new minister and perhaps other accommodations will soon be needed, if we are to continue as a church.

Sheila Anthony (*Licensed Lay Worship Leader*), Don Coleman (*Treasurer*), Rev. Ian Mackay (*Retired Voluntary Minister*), Jane Mackay, John McDougall (*Secretary*), Diane Revill (*Chair*)

MEMORANDUM OF UNDERSTANDING

This Agreement is intended to clarify the roles of the primary individuals who are prepared to provide Pulpit Supply to Trinity United Church and is intended to take effect upon the retirement of the current minister from July 1st to December 31st, 2023

The Agreement will be between Trinity United Church and the two individuals, Rev. Ian MacKay and Sheila Anthony, LLWL. who are prepared to provide Pulpit Supply under the following conditions:

1. The term of this agreement shall be reviewed by October 30, 2023
2. Both individuals, as their schedules permit, are each prepared to provide Pulpit Supply for two (2) Sundays each per month.
3. It is acknowledged that where there are five (5) Sundays in a month or times where one of the individual's commitments do not allow them to provide one or other of their services that the church is encouraged to obtain other pulpit supply.
4. Session will have the list of retired Ministers and Licensed Lay Worship Leaders.
5. Both individuals will refrain from providing pastoral care.
6. Neither individual is licensed to perform weddings.
7. Both individuals are prepared to consider providing pulpit supply for Christmas and Easter services that might lie outside the two services per month.
8. In the event Trinity United Church can successfully call a Minister on a part time basis, this agreement can be renegotiated between the parties to meet the needs of the church.
9. It is acknowledged that the search process to call a minister shall continue with the HUB.
10. It is understood that in the event either individual chooses to fully retire or is unable to provide their share of this agreement, that the other individual will only be expected to fulfill their part of this agreement.
11. Both individuals will continue to expect the consultation and supportive roles of the M&P Committee and the Session.

The parties have agreed to the terms of this Memorandum this 7th day of May, 2023.

Rev. Ian Mackay

Sheila Anthony, LLWL

**On Behalf of Trinity United Church
Diane Revell (Session); David Shane (M&P)**

Motion: “That Trinity United Church approve the Memorandum of Understanding as presented.”

Moved: Marg Smith

Seconded: David Shane

Carried Unanimously.

'THE ROAD AHEAD' CONGREGATION REPORT
TRINITY UNITED CHURCH, VERONA, ONTARIO
JULY 11th 2023

A JOB DESCRIPTION FOR A NEW ORDAINED, DIACONAL OR DESIGNATED HALF-TIME (20 HOURS A WEEK) MINISTER

ROLE PRIORITIES FOR A NEW, ORDAINED, DIACONAL OR DESIGNATED LAY MINISTER.

The following Principal Areas will form the basis of the role of the new ordained Half- Time Minister in our application..

WORSHIP (A)

1. Plan and offer some worship services, including major seasons of the liturgical year;
2. Be a resource to the Session;
3. Officiate at both Communion and Baptism;
4. Conduct funerals within the church guidelines;
5. Conduct wedding services, with the Session's approval, perhaps in conjunction with a Justice of the Peace in an Ontario provincial ceremony.

PASTORAL AND SPIRITUAL CARE (B)

6. Provide strong ministry of visitation and accountable pastoral care for all ages and needs as requested.;
7. Work to provide congregational opportunities for community building and congregational relationships;
8. Foster and promote growth and enrichment in Christian faith and community life through bible study and development of programs both in the congregation and beyond.

LEADERSHIP AND ADMINISTRATION (C)

9. Attend Session and Eastern Ontario Outaouais Region meetings;
10. Encourage and engage the talents and gifts of members in committees, music, spiritual growth, and church maintenance;
11. Ensure coordination between the worship service and the Sunday School.

COMMUNITY OUTREACH AND SOCIAL JUSTICE (D)

12. Engage with the community to identify needs which the church can address;
13. Regular presence, involvement and visibility in the church and the community.

THE ROAD AHEAD PLANNING COMMITTEE” is chaired by Session Chair, Diane Revill, and is charged with communicating with the congregation in preparation for the formation of a Search Committee to work with EOO Region 12 to fill our half-time minister position, vacated by the retirement of Rev’d. Catherine Oxenford-Grant. Sheila Anthony (*Licensed Lay Worship Leader*), Don Coleman, Rev’ Ian Mackay (*Retired Voluntary Minister*), Jane Mackay, John McDougall (*Secretary*), Diane Revill (*Chair*).