

Trinity United Church Committee of Stewards
January 3, 2012

Attending: Jennifer Bennett, Lynda Boulter, Bonnie Brown, Diane Buchanan, Don Coleman, Glenda Turner. A quorum was present.

Regrets: Connie Shibley, Dianne Vickery

1. Call to Order: 7:02pm, Chair Diane Buchanan called the meeting to order in the name of Jesus Christ, the one and only Head of the Church.
2. Diane Buchanan led the group in the opening prayer
3. Agenda. Moved by Don Coleman, seconded by Bonnie Brown that the agenda be approved.
4. December Minutes.
One addition was made under heading 12a, Plans for the Year Ahead. The name of Denny Buchanan was added to the Winter Wake-Up Breakfast crew.
Approval of the agenda with addition: Moved by Jennifer Bennett, seconded by Glenda Turner. Carried.
5. Business arising from the minutes.
 - a) The CO monitors are now in place.
 - b) The placement of the church phone number by all the phones is in the works.
 - c) Room capacity and exit signs are in the works.
 - d) Replacement of the back door bell will be done by Carl Turner and Doug Boulter.
 - e) The purchase of the curtain rod for the Fellowship Room will be done shortly, so that a quilt can be hung on the east wall.
 - f) The Accessibility Standards for Customer Service Policy Statement was discussed and some edits were made. Diane Buchanan will be the Accessibility Officer until the Congregation's Annual General Meeting in February, 2012.
Moved by Don Coleman that the Trinity Stewards accept the Policy Statement as of January, 2012. Seconded by Glenda Turner. Carried.
 - g) The Congregation's Annual General Meeting will be held at 12:30pm on Sunday, February 5, 2012.
6. Treasurer's Report.
An agenda item for the AGM will be the requirement of an alternate to sign cheques for Trinity.
Don Coleman moved that the Treasurer's Report be accepted. Seconded by Bonnie Brown. Carried.
7. Counters for January and February 5:
 - a) January 8 - Glenda Turner
 - b) January 15 - Jennifer Bennett

- c) January 22 - Bonnie Brown
- d) January 29 - Lynda Boulter
- e) February 5 - Connie Shibley

8. Correspondence

There was no correspondence.

9. Maintenance and Renovations.

- a) Dishwasher - Lynda Boulter will look into the repair and eventual replacement of the dishwasher.

10. New Business.

- a) Hall Rental. All groups will pay the designated fee, but then must send a letter to the church if they would like the money refunded. This request will be reviewed at the next meeting of Stewards and a decision will be made about refunds. Church groups are exempt from payment. The rental policies need to be reviewed for Rev. Patsy, the secretary and the caretaker.
- b) Hours the church is open should be posted at the back and side entrances so that people don't go up the stairs or the back ramp only to discover the church is locked. Increased accessibility means that signage is required and the side door sign needs renovation. Bonnie Brown will oversee changing the side door sign.

11. Official Board and Congregational Meeting.

The next meeting of the Official Board will be January 30th at Trinity. The Congregational Annual General Meeting will be Sunday February 5th.

12. Plans for the Year Ahead.

- a) Winter Wake-Up Breakfast will start on Saturday, with preparation on Friday.
- b) Fellowship date for Stewards is May 20, 2012
- c) Book Sale Saturday March 17 organized by Jennifer Bennett and Glenda Turner.
- d) Saturday May 12 Pie Sale
- e) Saturday May 19 Plant Sale organized by Jennifer Bennett

13. Members joined in a closing prayer

14. Our next meeting will be February 7, 2012.

15. Adjournment at 8:34. Moved by Glenda Turner, seconded by Lynda Boulter.

Secretary, Jennifer Bennett

Chair, Diane Buchanan